

SGWS Board Meeting  
September 28, 2020 via zoom

In attendance: Kyle Yoder, Jen Vereb, Tracy Edwards, Caty Petersilge, Muhamad Musa, Bridget Ambrisco, Dionne LaRue, Ben Hoffman, Rocky Lewis, Gabrielle Aryeetey, Julie Gannon, Nancy Stewart, Mary Eisaman, April Thomas, Sarah Smilak, Amy Hecky, Lacey Wise-Warnement  
Two parent observers.

Meeting was called to order at 6:33pm  
Reading of opening verse.  
Review of August minutes. Minutes approved as written.

Certificate of Liability distributed via email for board members to add/update board binder.

#### Administration Reports

Director of Administration, Tracy Edwards

Daily work includes working on Reopening School Task Force preparing for return to campus.  
Grateful for work of task force and families in getting campus ready for back to school.

Director of Admissions and Marketing, Amy Hecky

Daily work includes much of same work as DA.

Enrollment currently at 154 students with 2 applications in progress, and 14 students in probation period normal for new students.

Marketing committee meeting this week.

Finance, Tracy reviewed in absence of Julie

Current budget reviewed.

Reviewed specifically additions of task force expenses approved in Line 44.

Discussion of refunding afternoon extended care and impact on budget per trimester as recorded in lines 144, 147, and 150. Extended care refunded monthly.

YTD budget reviewed

Extended care refunds reflect monthly expense.

Current holds in budget will be reevaluated at later date as additional information becomes available.

Director of Development, Rocky Lewis

Working primarily on preparing for possible distance learning, establishing improved wi-fi for school and building.

Back to School Task Force

Development committee met previous week.

Parent Council, Sarah Smilak

All class have representatives. WhatsApp established for each class. Sarah Smilak, Kelli Wright, and Jen Vereb will be leads for this year.

Parent Council supporting community spreadsheet of needs for return to school.

Parent Council looks to find ways to reach out and support teachers and school in general.

#### Committee Reports- See attached

Each committee reviewed goals for this year.

Kyle Yoder-Executive and Governance committees, Site committee

Amy Hecky-Marketing committee

Rocky Lewis-Development committee

Ben Hoffman-Finance committee

Jen Vereb-Nominating committee

Kyle Yoder called for vote for those in favor of approving committee goals. Approved unanimously.

#### Review of Return to School Task Force actions

Tracy Edwards and Kyle Yoder reviewed data that lead to decision that students could return to campus prior to end of first trimester and budget related items required for return.

Internet improvements           \$5388 coming from auxiliary funds  
Fiber networking installed for internet and yearly access  
Ventilation                       \$10,000 coming from auxiliary funds  
Air purification systems for 18 classrooms/offices  
Outdoor classrooms           \$20, 000 is an addition to current budget  
Tents, lumber, carts, storage

The Task Force presented approximate financial needs to Finance committee. Finance committee evaluated and made recommendation and Task force approved numbers by Finance committee.

Mandate for Task Force would need approval for existence beyond September 30th. Administrative facility recommended dissolution of Task Force as of September 30th at September 24th meeting.

Should the Task Force need to be reinstated, Governance committee will review governing documents. If additional monies are needed an Executive Committee or Board meeting could be scheduled.

Response and Reopening phased plan reviewed. Additional weekly Friday communication will be added for school community to enable families to plan for any anticipated changes to learning status. Coffee and Conversations on Friday morning added for Zoom opportunities to ask questions in real time. Additional work days scheduled for continued building of outdoor classroom spaces.

Kyle Yoder made motion to accept the recommendation of Task Force to dissolve Task Force as of September 30th. Bridget Ambrisco seconded the motion. Motion was unanimously approved.

The Executive Committee requests to delay October join board/faculty meeting by one week. Date change acceptable to board members present. October board meeting date changed to October 19th, 2020 at 6:30pm.

Closing verse

Meeting adjourned at 7:38pm.

Jen Vereb  
Secretary